



# METRO CHRISTIAN ACADEMY

THE PURSUIT OF EXCELLENCE THROUGH CHRIST

January 11, 2012

Dear Parents:

Metro Christian Academy is operated by the tuition paid by the parents and by gifts from interested groups or individuals. One area of gifts is the Tuition Assistance Grant Fund. This fund provides grants to students based upon their financial need and is limited to the actual funds that are budgeted.

Tuition Assistance Grants are given to students only to supplement what the parents are able to pay. Due to the limited grant money that is available, we ask that parents request assistance at a minimal level.

In order to receive a grant, a student must complete the enrollment application and have approval to enroll.

Please refer to the following checklist to apply for a tuition grant:

- \_\_\_ 1. Enrollment procedures and deposit completed and approved.
- \_\_\_ 2. Application for tuition grant completed. Failure to complete the entire application will cause the Committee to reject the application.
- \_\_\_ 3. Financial information required:
  - \_\_\_ A. Income tax return, including all supporting schedules for the current and previous year, 2011 and 2010.
  - \_\_\_ B. Income earned by applying student during the last three (3) years.
  - \_\_\_ C. Support provided by someone other than applicant including, but not limited to, child support, free or below-market rent or house payment, federal subsidies for food and/or housing, parents, grandparents or others outside the immediate family, etc.
  - \_\_\_ D. Property settlements received pursuant to a divorce.
  - \_\_\_ E. Social Security payments received by applying student, parent(s) or guardian(s).
  - \_\_\_ F. Inheritances received during the past three (3) years.
  - \_\_\_ G. Monetary prizes and/or awards received during the past three (3) years.
  - \_\_\_ H. Death benefits received by the applying student, parent(s) or guardian(s).
  - \_\_\_ I. Statement of assets and liabilities for applying student (if applicable) and parent(s) or guardian(s) of applying student.
  - \_\_\_ J. Any other form of financial support made available to applying student which could reduce the amount of tuition assistance needed

by the applying student.

- \_\_\_ 4. Grade card or transcript for previous semester. Students must have a GPA of 3.0 for the previous year; or 2.5 GPA plus meet criteria for special consideration such as exceptional talent and/or learning problems that are documented.
- \_\_\_ 5. Students must have no major behavioral infractions.
- \_\_\_ 6. Recommendation from Pastor for students who have never received a grant.
- \_\_\_ 7. Student Essay each year as to why you want to come to Metro or why you want to continue at Metro.

The basic criterion for need is an adjusted gross income of : \$79,000 for a family with one child attending Metro; \$86,250 for a family with two children at Metro; \$93,500 for a family with three children at Metro; and \$100,625 for a family with four or more children at Metro. Those additional items of support identified in items #3B through #3J will be taken into consideration in the event there are more requests for assistance than is available through the operating budget for the current academic year.

The Tuition Assistance Grant Committee will consider an applicant only when the data is complete. **The deadline for submitting your application is the end of the school day on Monday, April 2 and notification of the grant will be made on or before Monday, April 16.** All information, data, and action of the committee will be held in strict confidence.

**PLEASE NOTE THAT THIS APPLICATION IS FOR ONE YEAR ONLY, AND YOU WILL NEED TO RE-APPLY NEXT YEAR.**

Sincerely,

Tim Cameron  
Headmaster

## TUITION ASSISTANCE GRANT GUIDELINES

It is essential that all materials requested by the applicant be complete when the application is provided to the Tuition Assistance Grant Committee for consideration. **NO REQUEST WILL BE CONSIDERED UNTIL ALL OF THE MATERIALS ARE COMPLETE. DEADLINE FOR SUBMITTING IS APRIL 2.**

Grants will be based upon the demonstrated need for financial assistance determined by family income. The definition of income has been derived from that used by the Social Security Administration for determining eligibility for supplemental security income (SSI) benefits. Generally, income is defined as anything you receive in cash or in kind that you can use to meet your family's financial requirements. It does not include forms of income such as medical care and services or social services payments.

The basic criterion for need is an adjusted gross income of \$79,000 for a family with one child attending Metro; \$86,250 for a family with two children at Metro; \$93,500 for a family with three children at Metro; and \$100,625 for a family with four or more children at Metro. Additional financial aspects of the student's family income is explained below. The Committee will consider all applicants. A student entering Metro after the first day of the academic school year will be considered on a pro-rated basis.

Each applicant will be evaluated yearly. In order to continue receiving a grant, a student must demonstrate motivation to learn, consistent academic improvement, and manners characterizing effort and participation within the Metro school environment.

Grants will be awarded based on need.

### Financial Information Required

1. Income tax return, including all supporting schedules for the current and previous year, 2011 and 2010.
2. Income earned by applying student during the last three (3) years.
3. Support provided by someone other than applicant including, but not limited to, child support, free or below-market rent or house payment, federal subsidies for food and/or housing, parents, grandparents or others outside the immediate family, etc.
4. Property settlements received pursuant to a divorce.
5. Social Security payments received by applying student, parent(s) or guardian(s).
6. Inheritances received during the past three (3) years.
7. Monetary prizes and/or awards received during the past three (3) years.
8. Death benefits received by the applying student, parent(s) or guardian(s).
9. Statement of assets and liabilities for applying student (if applicable) and parent(s) or guardian(s) of applying student.
10. Any other form of financial support made available to applying student that could reduce the amount of tuition assistance needed by the applying student.

### Academics and Recommendations and Other Requirements

A minimum GPA of 3.0 is required; or the student must qualify in one of the following areas:

1. Academic Potential A GPA of 2.5 for the previous school year, a letter of recommendation

from a teacher or counselor indicating above average potential and performance, and tests that verify that potential are required for qualification for Academic Potential.

2. Leadership/Character Potential Students must have no major behavioral infractions.
3. Talent and Ability Scholarship For students who have received recognition for outstanding achievements in the Fine Arts or athletics, the student must have a GPA of 2.5 for the previous school year and a letter of recommendation from a teacher or counselor and documentation of specific achievements.
4. Special Consideration Students who do not qualify under the criteria listed under the above due to cultural deprivations, learning disabilities, etc. will be given consideration by the Committee. A detailed explanation of the student's circumstances must accompany this application.

New students and first time grant applicants must have a recommendation from a pastor or youth director with their application.

Each applicant in grades 6-12 must provide an essay indicating why he/she wants to be at Metro. An essay must accompany each year's grant application.

**FAILURE TO PROVIDE A RESPONSE FOR EACH GUIDELINE ISSUE ABOVE WILL RESULT IN THE APPLICATION BEING TAKEN OUT OF CONSIDERATION.**

APPLICATION FOR TUITION ASSISTANCE GRANT  
2012 - 2013

Student's Name: \_\_\_\_\_ Grade Next Year \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_ Years at Metro \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Work Phone (Husband/Wife/Guardian) \_\_\_\_\_

Parents/Guardian can pay: \$ \_\_\_\_\_ Per month or \$ \_\_\_\_\_ Per year

Amount of grant request: \$ \_\_\_\_\_ Applied for grant in prior years? \_\_\_\_\_  
(yes/no)

Other Children in Family:

Name	Age	Grade	School Attending
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Father's Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Mother's Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Attachments - Please place a check mark for those that apply:

- \_\_\_ A. Income tax returns, including all supporting schedules (W-2s included) for the current and previous year (**REQUIRED BY ALL APPLICANTS**).
- \_\_\_ B. Statement of assets and liabilities for applying student (if applicable) and parent(s) or guardian(s) of applying student (**REQUIRED BY ALL APPLICANTS**).
- \_\_\_ C. Income earned by applying student during the last three (3) years. (Attach student's tax return if applicable).
- \_\_\_ D. Support provided by someone other than applicant including, but not limited to, child support, free or below-market rent or house payment, federal subsidies for food and/or housing, parents, grandparents or others outside the immediate family, etc.
- \_\_\_ E. Property settlements received pursuant to a divorce.
- \_\_\_ F. Social Security payments received by applying student, parent(s) or guardian(s).
- \_\_\_ G. Inheritances received during the past three (3) years.
- \_\_\_ H. Monetary prizes, awards or settlements.
- \_\_\_ I. Death benefits received by the applying student, parent(s) or guardian(s).
- \_\_\_ J. Any other form of financial support made available to applying student that could reduce the amount of tuition needed by the applying student.

Student Data (Each item must be completed for consideration unless otherwise indicated):

- \_\_\_\_\_ Cumulative Grade Point (6-8 or 9-12 grade)
- \_\_\_\_\_ Pastoral Recommendation for new or 1st time grant applicants
- \_\_\_\_\_ Essay (500 words) by student explaining why he/she would like to attend or continue attending MCA (entering 6-12th grade only)
- \_\_\_\_\_ Leadership Involvement (School, Community, Church, etc.)

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These statements above and the schedules attached to this application are true and complete to the best of my knowledge.

Parent or guardian signature: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**DEADLINE FOR SUBMITTING THIS FORM IS MONDAY, APRIL 21**



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5. Does the applicant respond well to authorities in the home, church, and school? \_\_\_\_\_

6. With what type of companions does the applicant usually associate? \_\_\_\_\_

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7. To the best of your knowledge, what is the applicant's attitude toward such practices as smoking and use of alcoholic beverage or drugs? \_\_\_\_\_

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8. Are you aware of any physical weaknesses or emotional problems that would hinder the applicant in an intensive academic environment? \_\_\_\_\_

9. What are the applicant's special abilities? \_\_\_\_\_

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10. In what ways has the applicant been active in church or related work? \_\_\_\_\_

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11. Please add any additional comments: \_\_\_\_\_

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Recommenders' Signature

Date

**DEADLINE IS APRIL 2!**